

**Kensington Labor Day Parade  
c/o 20117 Green Run Court  
Gaithersburg, MD 20879  
(cell)301-385-2864  
(Home)301-355-4161**

June 2010

Dear Parade Enthusiast:

The Town of Kensington is busy making preparations for the 43rd Annual Kensington Labor Day Parade on Monday, September 6, 2010 at 10 a.m. You are cordially invited to submit an application to participate in this event and help make this year's parade the best ever!

Enclosed with this letter are the Parade Application and the Parade Rules and Regulations. Please fill out the application completely; incomplete applications will be returned. In addition, please read the Parade Rules and Regulations carefully as they will be strictly enforced. Please send the completed application, signed page 2 of the Parade Rules and Regulations, and signed liability release at your earliest convenience to : Labor Day Parade, 20117 Green Run Ct., Gaithersburg, MD 20879.

**Please note that this year there is *no float competition*, but rather an award for best performance offered to groups performing before the grandstand. Also, due to space restrictions within the town, we will be limiting the number of parade units and it is on a "first come first served" basis. So PLEASE fill in and return your application in a timely manner to ensure your participation!**

Upon the approval of your application and the finalization of parade logistics, you will be provided with additional parade details such as a map of the parade route, a map showing your line-up location, a list of all units lining up at that location and the order in which they will line up, parking information, lunch tickets and some parade programs. When you receive this information in August, please inform all members of your unit of the parade logistics.

I am looking forward to working with you to make this year's parade a momentous and lively occasion for the Kensington community. If you have any questions or need additional information, please feel free to call me at (301) 385-2864 or e-mail me at Kara\_L\_Sherrill@mcpsmd.org. I look forward to hearing from you!

Very truly yours,

Kara Sherrill

KENSINGTON LABOR DAY PARADE  
MONDAY, SEPTEMBER 6, 2010 10 a.m. (RAIN or SHINE)

**Parade Application**

Please complete the following Parade Application and return it to LABOR DAY PARADE, 20117 Green Run Ct., Gaithersburg, MD, 20879, ***at your earliest convenience, but no later than August 1, 2010.*** Questions? Call (301) 385-2864.

PLEASE PRINT or TYPE

Name of Organization \_\_\_\_\_

Parade Unit Name (if other than  
above) \_\_\_\_\_

Group Representative \_\_\_\_\_

Address \_\_\_\_\_

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Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

E-mail address \_\_\_\_\_ Participated Last Year Yes\_\_\_ No\_\_\_

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Please complete the following information. All applications/registrants are subject to Town of Kensington approval.

1. Categories (please check one)

_____ Military Unit	_____ Majorettes/Cheerleaders
_____ Marching Band	_____ Horse Units
_____ Commercial Entry	_____ Antique/Classic Vehicle
_____ Non-Profit Organization	_____ School
_____ Float	
_____ Scouts Troop	
_____ Other (please describe below)	

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2. Parade Unit Description (briefly describe the elements of your Parade Unit)

\_\_\_\_\_

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Number of Persons in Unit \_\_\_\_\_

3. If you are a marching group, will a vehicle accompany your group? YES\_\_\_\_ NO\_\_\_\_

4. Does your group have a musical accompaniment? YES\_\_\_\_ NO\_\_\_\_

5. Please give a brief history or description of your group/organization, including such information as the founder's name, number of years in existence, other parade appearances and any other information to be announced at the reviewing stand.

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6. Will your Unit perform for 2 minutes in front of the Reviewing Stand?  
YES\_\_\_\_ NO\_\_\_\_ The 2-minute limit will be strictly enforced.

7. Do you want to distribute materials (such as flyers, candy, pencils) along the parade route?  
YES\_\_\_\_ NO\_\_\_\_ If yes, you must enclose a sample with this application. **PLEASE NOTE: due to injuries to infants hit by thrown candy and other objects, you must not THROW candy or any other object. However, feel free to HAND OUT approved candy or other objects as you pass.**

**Please remember that all commercial vehicles must be decorated.**

**It is suggested that participants bring water to ward off the effects of extreme heat.**

[Please keep this page so you can refer to the Rules and Regulations.]

## **KENSINGTON LABOR DAY PARADE**

### **Rules and Regulations**

All parade participants must comply with the following Town of Kensington Labor Day Parade Rules and Regulations:

1. When you arrive in Kensington, go to the designated parking areas and then to your designated line-up location. Upon arriving at your line-up location, **PLEASE STAY IN LINE**. Parade staff have the authority to remove your unit from the parade if you fail to do so. Please make your unit aware of this ahead of time.

**2. You must allow and MAINTAIN, throughout the parade, 25 FEET between your unit and the unit ahead of you.**

3. Look for persons wearing police uniforms, orange vests, or parade t-shirts if you are in need of help.

**4. You must obtain Town of Kensington permission for the distribution of any materials (such as flyers, candy or pencils) along the parade route.**

5. Absolutely NO tossing or throwing of objects from floats or vehicles will be permitted (infants have been injured in this way). However, feel free to HAND OUT approved candy or other objects as you pass.

**6. Individuals distributing approved materials shall not interfere with the pace/flow of the parade, get in the way of vehicles in the parade, encourage parade spectators to come out in the street, or force any person to accept materials.**

7. Performances at the Reviewing Stand shall not exceed **TWO** (2) minutes.

**8. Line-up time for parade participants is 9:00 a.m. Parade participants arriving after 9:00 a.m. will be placed at the end of the parade.**

9. All commercial vehicles **MUST** be decorated.

**[After signing this page, please return it to the address set out below.]**

VIOLATION of any part of these Rules and Regulations shall result in the revocation and forfeiture of all rights and privileges, present and/or future, granted by the Town of Kensington to the parade participant. Furthermore, the Town of Kensington reserves the right to require the withdrawal of any parade participant or material, if, in the opinion of the Town of Kensington, it is deemed inappropriate, and/or not in compliance with these Rules and Regulations. Violation of any part of these Rules and Regulations will result in the revocation of the parade participant's approval to participate in any Town of Kensington sponsored events.

By signing these Rules and Regulations I, for myself and anyone entitled to act on my behalf, together with the organization I represent (if any), hereby waive and release the Town of Kensington and the organizers of the Kensington Labor Day Parade and Festival, plus all event partners, sponsors and volunteers, and their representatives, successors and assigns, from all claims or liabilities of any kind arising out of my participation in the Parade and Festival, even if that liability may arise out of negligence or carelessness on the part of the persons named in this waiver.

The parade participant has read, understands and accepts the terms of these Rules and Regulations. If any of the terms, conditions or provisions of these Rules and Regulations are deemed unenforceable, the enforceability of the remaining terms, conditions or provisions shall not be affected. These Rules and Regulations shall be governed by, and construed in accordance with, all applicable Federal, State, County and Town of Kensington laws and ordinances.

NAME (please print)\_\_\_\_\_

SIGNATURE\_\_\_\_\_DATE\_\_\_\_\_

ORGANIZATION (please print)\_\_\_\_\_

**Please sign and mail this page to the Town of Kensington at the following address by August 1, 2010:**

**Labor Day Parade  
20117 Green Run Ct.  
Gaithersburg, MD 20879**

**If you have any questions, feel free to contact Kara Sherrill at (301) 385-2864, or via email at Kara\_L\_Sherrill@mcpsmd.org.**

# Help us have a fun parade!

In an effort to ensure that the Kensington Labor Day Parade is interesting and fun to watch, the parade organizers ask that you consider ways to jazz up parade entries, such as the following:

Make a float!

Carry balloons and attach them to EVERYTHING!

Dress in uniform but cheerful colors.

Buy a bunch of kazoos and perform your favorite patriotic songs.

Form a precision drill team of decorated wheelbarrows.

Dig out those old wind or brass instruments and try your hand at forming a little band.

Write up some funny cheers or songs for your group to perform together as you march.

Build unusual and interesting vehicles and ride them in the parade (such as push cars).

Carry colorfully painted signs and banners identifying your group.

Ask your favorite clown or magician to accompany your group.

Decorate a vehicle to ride along with your group.

Form a barbershop quartet and sing in the back of a pick-up truck.